

Montessori Children's School Board Regular Meeting Minutes

August, 2011

1. Attendance:
 - In attendance were Kim Livingston, Pinky Singh, Bobbi Holland, Brian Barroso, Jessica Barroso, Melissa Trader, Scott Wilcox, Barry Gibson, Sam Kaufman and Nikki Roberts.
 - The meeting was called to order at 8.30am.
2. Approval of Agenda - Brian Barroso motioned to approve the Agenda with no change, Bobbi Holland seconded the motion.
3. Approval of June 2011 Minutes - Brian Barroso motioned to approve the Minutes with no change, Melissa Trader seconded the motion.
4. President's Report - Pinky Singh welcomed everyone back after the summer break, in particular the new members of the Board, Scott Wilcox, Melissa Trader and Nikki Roberts.
5. Financials - the Financials for June and July 2011 were presented and discussed. Pinky Singh motioned to approve the Financials for June 2011 with no changes, Jessica Barroso seconded the motion. Melissa Trader motioned to approve the Financials for July 2011, Bobbi Holland seconded the motion.
6. Administrative Report:
 - a. Staff - Kim Livingston reported a positive and happy staff team at the school. New school t-shirts are on order. There has been expenditure on new furniture for a number of classrooms over the summer, which has yet to be reflected in the Financials, and has enhanced the school's learning environment.
 - b. Summer Camp - the Summer Camp was discussed. Scott Wilcox and Kim Livingston will conduct further work on the Summer Camp program in the school year in anticipation of next year's summer period.
 - c. Enrolment - Kim Livingston reported that enrollment numbers were high with 125 children currently enrolled for the 2011/12 school year. There is a 90% retention rate for children moving from the Pre-Primary to the Primary program.
 - d. Calendar Change - The timings of 6 Professional Days has been amended. Sam Kaufman motioned to approve the change, Bobbi Holland seconded the motion.
7. Committees:
 - a. House and Grounds - Barry Gibson and Scott Wilcox reported that the summer work had gone very well and the workpay working parties had worked hard. Work to be completed includes the pottery station and work on our re-acquired building. Barry Gibson is to check for any particular details regarding the maintenance of the new grass. The next Workpay Working Party will be Saturday 17th September 2011.
 - b. Planning and Development - Bobbi Holland, Sam Kaufman and Kim Livingston are to liaise with regard to the date of the Planning and Development Committee.
 - c. Scholarships - Scholarships available will be presented at the next Corporation Meeting. The Scholarship Committee is to meet to discuss applications 8.30am Wednesday 5th October 2011.
 - d. Fundraising - the Fundraising Committee will meet 8.30am Tuesday 7th September 2011.
 - e. Public Relations - Bobbi Holland will discuss Public Relations with Rachel Martinez.
7. Old Business:
 - Kim Livingston reported that some of the classroom AC units are old and the Board should consider investing in new units before the old units breakdown. The Board agreed that a

proactive approach was essential and Kim Livingston will obtain quotes to replace the older units.

- Website - Bobbi Holland reported that the school website is close to completion.

8. New Business:

- The next Board/Staff Meeting is 3.00pm 18th October 2011. The second Board/Staff Meeting will be 3.00pm 27th March 2012.
- The Welcome Back Potluck Picnic is to be held 6.00pm Friday 7th October 2011.
- The dates of the next Board Meeting is 8.30am Wednesday 8th September 2011.

9. Pinky Singh motioned to adjourn the meeting, Nikki Roberts seconded the motion.